



# Application for **OFTEC PAS 2030 Registration**

This form will enable you to request certification as an installation business under PAS 2030.

This form is only to be completed if your business would like to have approval to install Energy Efficient Measures (EEM) and is based in the United Kingdom.

Registration is for a one year period with renewal and surveillance required annually.

Once you have completed this form, please return by email to [applications@oftec.org](mailto:applications@oftec.org) or by post to: OFTEC, Unit 25, Riduna Park, Station Road, Melton, Suffolk, IP12 1QT

## 1. BUSINESS DETAILS

Please complete the rest of the form overleaf and read the notes at the end of the document.

|   |            |
|---|------------|
| OFTEC business registration number: C<br><i>(if already registered)</i>   |            |
| <input type="checkbox"/> Tick if applying for PAS 2030 registration together with initial competent persons scheme registration:<br><input type="checkbox"/> Tick if you are not registered with the OFTEC competent person scheme<br><i>(if not registered do not complete Sections 4 or 5 as we will contact you to discuss your individual requirements)</i> |            |
| Business trading name:  |            |
| Business address:   |            |
| Postcode:   |            |
| E-mail:   |            |
| Tel. no:  | Mobile no: |
| Website:  |            |

## 2 HOW DID YOU HEAR ABOUT OFTEC

|  |   |  |
|--|---|--|
| <i>(tick as applicable)</i>                                  |   |  |
| <input type="checkbox"/> OFTEC website                       | <input type="checkbox"/> Training centre                        | <input type="checkbox"/> Social media  |
| <input type="checkbox"/> Word of mouth                       | <input type="checkbox"/> Trade magazine <i>(please specify)</i> | <input type="checkbox"/> Google search |
| <input type="checkbox"/> Other <i>(please specify)</i> _____ |   |  |

### 3. APPLICATION FOR PAS 2030 MEASURES

Please indicate which PAS 2030 Energy Efficient Measures (EEM) you wish to apply for:

| Energy Efficiency Measure                          | Please tick |
|--|-------------|
| Oil fired condensing boilers                       |             |
| Heating system insulation                          |             |
| Heating controls                                   |             |
| Hot water systems                                  |             |
| Underfloor heating (Wet)                           |             |
| Warm air heating systems domestic and non-domestic |             |
| Water efficient taps and showers                   |             |

### 4. DECLARATIONS

Registered businesses must adhere to the general rules of the OFTEC registration scheme (click here to download **R100 rules for registration**). In addition, to be certified for the OFTEC PAS2030 installer scheme, the registered business must employ or sub-contract a registered technician who holds an appropriate valid qualification or scope of OFTEC registration as detailed in the table below for measures being applied for.

| Heating and hot water energy efficiency measure | OFTEC registration scope or qualifications to be held | Qualification renewal |
|---|---|-----------------------|
| Heating system insulation (pipes & cylinders)   | CPS scopes 105E or 504A/G                             | 5-years               |
| Heating, hot water controls and components      | CPS scopes 105E or 504A/G                             | 5-years               |
| Underfloor heating                              | CPS scopes 105E or 504A/G                             | 5-years               |
| Hot water systems                               | CPS scope 107 for G3 unvented hot water               | 5-years               |
| Warm air heating systems                        | CPS scopes 105E or 504A/G                             | 5-years               |
| Water efficient taps and showers                | Water Regulations (WRAS)                              | No expiry             |
| Appliance energy efficiency measure             | OFTEC registration scope or qualification to be held  | Qualification renewal |
| Oil fired condensing boilers                    | CPS scopes 105E & 101 or 201                          | 5-years               |
| Heat pumps                                      | Not covered by PAS2030, MCS registration required.    | 5-years               |

|  | Please tick |
|--|-------------|
| Hold a copy and agree to work to the requirements contained in the current version of PAS 2030 |             |
| Agree to be inspected and evaluated to PAS 2030 by OFTEC upon request.                         |             |
| Agree to OFTEC carrying out a credit reference check on my business (if required)              |             |

|   |               |
|---|---------------|
| My Companies House number is (if applicable)  |               |
| My VAT number is (if applicable)  |               |
| My business is registered with the Microgeneration Certification Scheme (MCS)    Yes <input type="checkbox"/> No <input type="checkbox"/> |               |
| The MCS provider is   | My MCS No. is |

## 5. REGISTRATION FEE AND PAYMENT

|  |                      |
|--|----------------------|
| <b>One year PAS 2030 registration</b><br>This fee includes visiting one site for inspection. If it is not possible to inspect all your chosen measures at one location you will need to add £150 for each additional location visited and insert the additional sites fee below. | <b>£590.00 + VAT</b> |
| <b>Additional sites fee @ £150 per site (if applicable)</b>  | <b>+ VAT</b>         |
|  | Sub-Total            |
|  | VAT                  |
|  | <b>Total</b>         |

### Please add the details of all the technicians doing PAS2030 installations

| Technician name | OFTEC individual registration number |
|-----------------|--------------------------------------|
|                 |                                      |
|                 |                                      |
|                 |                                      |
|                 |                                      |

## 6. SIGNATURE ON BEHALF OF THE BUSINESS (required to authorise this application)

|             |       |
|-------------|-------|
| Signature:  |       |
| Print name: |       |
| Position:   | Date: |

### Notes

- OFTEC rules for registration (R100) are available to download from the OFTEC website [www.oftec.org](http://www.oftec.org)
- PAS 2035/2030 is the "Retrofitting dwellings for improved energy efficiency - Specification and guidance" available [here](#).
- Your OFTEC regional inspector will be required to evaluate your business to the requirements of PAS 2030 annually and carry out an on-site competency check of a registered technician and a completed Energy Efficiency Measure installation.
- If you complete more than 100 installations of a particular Energy Efficient Measure in one year, additional surveillance will be required at additional costs. Please contact registration services for further details call 01473 626 298.